



Notice of Forthcoming Key Decisions

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: 7 October 2022

NOTICE OF FORTHCOMING KEY DECISIONS

The Notice of Forthcoming Key Decisions contains information about all the Key Decisions which the Leader of the Council believes will be taken by the Cabinet* within the next four months, as far as they are known. The notice is reviewed monthly and rolled forward for each subsequent four-month period. Each notice supersedes the previous one and will be published at least 28 clear days before Key Decisions are due to be made. Some Key Decisions taken by the Cabinet require referral to the full Council.

The definition of a Key Decision as outlined in the Constitution is any executive (i.e. Cabinet) decision that:

- Results in the Council incurring expenditure which is, or savings which are, significant (£200,000 or more) having regard to the Council's budget for the service or function to which the budget relates;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District; or
- Has a particularly significant impact on any community as experiencing social exclusion or discrimination, whether geography or interest defines that community and even if that community is only located in one ward in the area of the local authority.

The Notice of Forthcoming Decisions has been prepared by the Leader in consultation with the Chief Executive and the Directors and also includes:

- Any executive decisions made in the course of developing or formulating proposals to the full Council to approve or adopt the Policy Framework or Budget. This includes decisions made to propose draft policies for the purpose of consultation; or
- Any executive decision relating to a significant amendment of the Council's Policy Framework or Budget (which is reserved in the Council's Constitution for determination by full Council on a recommendation from the Cabinet).

The Notice of Forthcoming Key Decisions is available for inspection by the public at the Council's offices and at all area offices and libraries in the District, and on the Council's website at www.dover.gov.uk. Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Services
Council Offices
White Cliffs Business Park
Whitfield
Dover
Kent CT16 3PJ
Telephone: 01304 872303
E-mail: democraticservices@dover.gov.uk

* This includes the Cabinet, a committee of the Cabinet, individual members of the Cabinet, officers, area committees or under joint arrangements.

The Cabinet comprises the following elected Members:

Councillor T J Bartlett	Leader of the Council
Councillor O C de R Richardson	Deputy Leader
Councillor M Bates	Portfolio Holder for Transport, Licensing and Regulatory Services
Councillor N S Kenton	Portfolio Holder for Planning and Environment
Councillor D P Murphy	Portfolio Holder for Social Housing, Port Health, Skills and Education
Councillor O C de R Richardson	Portfolio Holder for Community and Corporate Property
Councillor C A Vinson	Portfolio Holder for Finance, Governance, Digital and Climate Change

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2022/23	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
1	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Finance, Governance, Digital and Climate Change or Strategic Director (Corporate Resources))	Head of Finance & Investment	Finance, Governance, Digital & Climate Change
2	Approval of projects to purchase and develop properties for use as affordable housing	Ongoing (decisions to be taken by Cabinet or Strategic Director (Corporate Resources) in consultation with Portfolio Holder for Social Housing, Port Health, Skills & Education)	Head of Finance & Investment	Finance, Governance, Digital & Climate Change
3	To consider options for the refurbishment or rebuilding of wetside and health & fitness facilities at Tides Leisure Centre, Deal	4 July 2022	Head of Assets & Building Control	Community & Corporate Property
4	Award of Contract for MS365 Licensing	4 July 2022	Head of Community & Digital Services	Finance, Governance, Digital & Climate Change
5	To consider consultation on the draft Indoor Sports Facility Strategy 2022	4 July and 5 December (to be confirmed) 2022	Head of Planning & Development	Planning & Environment
6	Award of Contract for Kent Homechoice housing options system	4 July 2022	Head of Housing	Social Housing, Port Health, Skills & Education
7	Aylesham Development Update	7 November 2022	Head of Investment, Growth & Tourism	Leader of the Council
8	To approve an update to the Local Development Scheme	5 September 2022	Head of Planning & Development	Planning & Environment
9	Approval of Local Plan for publication and submission	3 October 2022	Head of Planning & Development	Planning & Environment

Key Decisions 2022/23	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
10	Tenant Engagement Strategy and agreement of proposed consultation programme	3 October 2022	Head of Housing	Social Housing, Port Health, Skills & Education
11	Acceptance of grant funding to purchase three units of accommodation under Rough Sleeper Accommodation Programme	Decision taken by Strategic Director (Corporate Resources) on 12 August 2022	Head of Housing	Social Housing, Port Health, Skills & Education
12	Identification of procurement route for Dover Beacon project (the Council's application to the Levelling Up Fund)	7 November 2022	Head of Investment, Growth & Tourism	Leader of the Council
13	Crematorium Access Road	7 November 2022	Head of Commercial Services	Community & Corporate Property
14	Energy Company Obligation 4 (ECO4) – Procurement of Contractor	5 September 2022	Head of Assets & Building Control	Finance, Governance, Digital & Climate Change
15	Adoption of Housing Neighbourhood Management Policy	19 September 2022 Decision to be taken by Strategic Director (Corporate Resources)	Head of Housing	Social Housing, Port Health, Skills & Education
16	Identification of proposals and route forward for Dover Town Centre Regeneration delivery	7 November 2022	Head of Investment, Growth & Tourism	Leader of the Council
17	To consider an increase in Hackney Carriage fares	3 October 2022	Head of Regulatory Services	Transport, Licensing & Regulatory Services
18	To consider proposals for the garden waste service 2023	7 November 2022	Head of Commercial Services	Planning and Environment
19	To progress a project to develop self-build plots on Council-owned land	3 October 2022	Head of Finance & Investment	Finance, Governance, Digital & Climate Change
20	To award a four-year contract for re-roofing the Council's housing stock	7 November 2022	Head of Assets & Building Control	Social Housing, Port Health, Skills & Education
21	Approval of draft Mobility Scooter Policy for operational use by Housing Management team	7 November 2022	Head of Housing	Social Housing, Port Health, Skills & Education

Key Decisions 2022/23	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
22	Approval to conduct a Housing Needs survey	7 November 2022	Head of Housing	Social Housing, Port Health, Skills & Education
23	Agreement of St Margaret's Bay Conservation Area Appraisal	7 November 2022	Head of Planning & Development	Planning & Environment
24	Free Christmas Parking in Council car parks	7 November 2022	Head of Commercial Services	Community & Corporate Property
25	To accept £400,000 from the Government's Rural England Prosperity Fund and develop an investment plan	7 November 2022	Head of Investment, Growth & Tourism	Leader of the Council
26	To agree the Infrastructure Funding Statement 2021-22	5 December 2022	Head of Planning & Development	Planning & Environment
27	To close the housing register to new applications from June to July 2023	16 January 2023	Head of Housing	Social Housing, Port Health, Skills & Education

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).

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KEY 1/22/23 (1) Property Acquisitions (2) Councillor Chris Vinson, Portfolio Holder for Finance, Governance, Digital and Climate Change or Strategic Director (Corporate Resources) (3) Ongoing (decisions to be taken by Portfolio Holder for Finance, Governance, Digital and Climate Change or Strategic Director (Corporate Resources)) (4) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107	(5) Residential and Commercial Investment Project Advisory Groups (6) Meetings as required by the Portfolio Holder	(7) Mike Davis, Strategic Director (Corporate Resources); Tel: 01304 872107 (8) Ongoing	(9) Reports to Portfolio Holder/Strategic Director. (10) The information will be restricted as it relates to the financial or business affairs of any particular person (including the Council) (10) 6 January 2017
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) On 30 November 2016 the Council approved a Property Investment Strategy. This notice relates to decisions to be taken to acquire properties in pursuance of the adopted Strategy.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) Ongoing – This relates to an ongoing programme.			

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<p>KEY 2/22/23</p> <p>(1) Approval of projects to purchase and develop properties for use as affordable housing.</p> <p>(2) Cabinet or Mike Davis – Strategic Director (Corporate Resources) in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education</p> <p>(3) Ongoing (decisions to be taken by Cabinet or Strategic Director (Corporate Resources) in consultation with Portfolio Holder for Social Housing, Port Health, Skills and Education)</p> <p>(4) Rachel Collins, Housing Development Manager - Rachel.collins@dover.gov.uk; 01304 872254</p>	<p>(5) None</p> <p>(6) Not applicable</p>	<p>(7) Rachel Collins, Housing Development Manager - Rachel.collins@dover.gov.uk; 01304 872254</p> <p>(8) Ongoing</p>	<p>(9) Affordable Housing Delivery report (Cabinet 7 September 2020) and ongoing reports to Strategic Director/Portfolio Holder</p> <p>(10) Exempt</p> <p>(11) 12 March 2021</p>
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)			
<p>These are decisions which were delegated by Cabinet at its meeting held on 7 September 2020, and involve the approval of projects to purchase and develop new affordable housing in the Dover District by the Council for local residents.</p>			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)			
<p>Ongoing.</p>			

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KEY 5/22/23 (1) To consider consulting on the Draft Indoor Sports Facility Strategy 2022 (2) Cabinet (3) 4 July and 5 December (to be confirmed) 2022 (4) Laura Corby, Strategic Development Lead (Leisure) - laura.corby@dover.gov.uk; 01304 872448	(5) Portfolio Holders, stakeholders such as Sport England, National Governing Bodies of Sport, Local clubs and facility operators (6) Meetings, telephone and online discussions via emails and Microsoft Teams	(7) Laura Corby – 01304 872448; Laura.corby@dover.gov.uk Carly Petit – Carly.petit@dover.gov.uk (8) 25 May 2022	(9) Cabinet report and Draft Indoor Sports Facility Strategy 2022 (10) Unrestricted (11) 6 May 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) Dover District Council has commissioned consultants to update the Indoor Sports Facility Strategy 2016. This document is used to guide potential decisions around rationalisation and investment; community use of school facilities; planning policy; encouraging greater flexibility of facility usage and determine strategic leisure objectives for the District that meets adopted planning policies and timelines for the emerging review of the District's Local Plan. Consultation on the draft document will involve comprehensive engagement with stakeholders and members of the public, with a second report to Cabinet following analysis of the consultation results and their consideration in the final draft Indoor Sports Facility Strategy 2022.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) It is a statutory requirement to consult on a draft planning policy document before this can be formally adopted by the Council. A decision is required to seek permission to consult with stakeholders and the public on the draft Indoor Sports Facility Strategy 2022 so that representations can be considered before a final draft document is considered for formal adoption (probably December).			

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KEY 7/22/23 (1) Aylesham Development Update (2) Cabinet (3) 7 November 2022 (4) Emma-Jane Allen, Major Projects & Programme Manager (emma.allen@dover.gov.uk ; 01304 872408) or Victoria Scott, Project Manager (Victoria.scott@dover.gov.uk ; 01304 872408)	(5) Development partners at Aylesham (6) Meetings and emails	(7) Emma-Jane Allen - emma.allen@dover.gov.uk ; 01304 872408 or Victoria Scott - Victoria.scott@dover.gov.uk ; 01304 872408 (8) 13 October 2022	(9) Cabinet report (10) Exempt (11) 8 April 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) The Council entered into an agreement with Persimmon and Barratts for development at Aylesham in April 2007. Since that time 1,002 houses have been constructed and strategic infrastructure including construction and environmental improvements to Ratling Road has been delivered. The last major report to Cabinet was considered in July 2019, therefore it is timely to provide an update about the project. The Council's Development Partners have requested the Council to approve a revised programme following delays caused by Natural England's objections to the most recent reserved matters applications. In addition, the Council has received an offer to purchase two plots of land within the development boundary.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) A timely response to approve a new programme will allow construction of housing to recommence as soon as possible, and the third-party land-owners are pressing for a decision regarding the land offers.			

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<p>KEY 12/22/23</p> <p>(1) Identification of a procurement route for the Dover Beacon project, the Council's application to the Levelling Up Fund</p> <p>(2) Cabinet</p> <p>(3) 7 November 2022</p> <p>(4) Emma-Jane Allen, Major Projects & Programme Manager, and Jennifer Coller, Project Manager (investmentandprojects@dover.gov.uk; 01304 872408)</p>	<p>(5) Potential delivery partners and potential contractors</p> <p>(6) Emails, telephone calls</p>	<p>(7) Emma-Jane Allen and Jennifer Coller (investmentandprojects@dover.gov.uk; 01304 872408)</p> <p>(8) 14 October 2022</p>	<p>(9) Cabinet reports of 6 June and 7 November 2022</p> <p>(10) Exempt</p> <p>(11) 8 July 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Council has submitted a bid to the Levelling Up Fund Round 2. As outlined in public engagement activities during the week commencing 13 June, the proposal comprises land assembly and regeneration at Bench Street. Outputs will include a circa 2,000m2 creative campus providing training opportunities in creative and digital industries, business, a circa 700m2 business centre providing flexible affordable facilities, expansion of the Dover Cycle Scheme, 450m2 of public electric vehicle parking and charging and 800m2 public open space.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Any funding awarded through the LUF programme must be spent by March 2025, a challenging timescale for this ambitious project. A decision regarding the funding application is expected during Autumn 2022, but it is necessary to select a procurement route for partner organisations and professional consultant teams in advance so that the Council is in a position to appoint partners, consultants and contractors as quickly as possible.</p>			

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KEY 13/22/23 (1) Crematorium access road (2) Cabinet (3) 7 November 2022 (4) Roger Wragg, Head of Commercial Services – roger.wragg@doover.gov.uk; 01304 872054	(5) Not applicable. (6) Not applicable.	(7) Roger Wragg - roger.wragg@doover.gov.uk ; 01304 872054 (8) 26 August 2022	(9) Cabinet report of 7 November 2022 (10) Exempt (11) 8 July 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) Cabinet will be requested to make a decision on whether to proceed to a Compulsory Purchase Order for the land required for the crematorium access road.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 7 November 2022 - operational			

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<p>KEY 16/22/23</p> <p>(1) Identification of proposals and a route forward for Dover Town Centre Regeneration delivery</p> <p>(2) Cabinet</p> <p>(3) 7 November 2022</p> <p>(4) Christopher Townend, Head of Investment, Growth and Tourism - Christopher.townend@dover.gov.uk; 01304 872094</p>	<p>(5) Potential delivery partners and potential developers</p> <p>(6) E-mails, telephone calls, face to face meetings</p>	<p>(7) Christopher Townend, Head of Investment, Growth and Tourism - Christopher.townend@dover.gov.uk; 01304 872094</p> <p>(8) As soon as possible</p>	<p>(9) Cabinet report</p> <p>(10) Exempt</p> <p>(11) 5 August 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>For Cabinet to make decisions on emerging and ambitious proposals and plans for the regeneration of Dover Town Centre. Decisions will relate to possible opportunities and interest on several Dover District Council-owned sites.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Operational – to be discussed at Cabinet on 7 November 2022.</p>			

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KEY 18/22/23 (1) Proposals for the garden waste service 2023 (2) Cabinet (3) 7 November 2022 (4) Roger Wragg, Head of Commercial Services – roger.wragg@dover.gov.uk ; 01304 872054	(5) Not applicable. (6) Not applicable.	(7) Roger Wragg, Head of Commercial Services - roger.wragg@dover.gov.uk ; 01304 872054 (8) 19 September 2022	(9) Cabinet report (10) Exempt (11) 2 September 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) Decision on whether to proceed with changes to the current garden waste service and associated processes.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 7 November 2022 - operational			

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KEY 20/22/23 (1) To award the contract for re-roofing the Council's housing stock (2) Cabinet (3) 7 November 2022 (4) Frank Thompson, Asset Manager (01304 872237; frank.thompson@dover.gov.uk)	(5) Not applicable. (6) Not applicable.	(7) Frank Thompson (Frank.thompson@dover.gov.uk ; 01304 872237) (8) 6 October 2022	(9) Report to Cabinet (10) Exempt (11) 7 October 2022
Brief Details of Item: The Council owns approximately 4,300 dwellings, many of which require new roofs. A four-year re-roofing contract has been tendered by the South East Consortium (SEC) using their framework, ensuring compliance with the Public Contract Regulations 2015 and the Council's Contract Standing Orders. Tenderers have been assessed for their commercial, technical and financial competency and the tenders evaluated for price and quality. It is therefore necessary to consider the tenders submitted and to award the contract to the best value tenderer.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) It is necessary to award this contract as soon as practicable so that surveys and works can commence in a timely manner.			

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KEY 21/22/23 (1) Approval of the draft Mobility Scooter Policy for operational use by the Housing Management service (2) Cabinet (3) 7 November 2022 (4) Louise Taylor, Head of Housing - Louise.j.taylor@dover.gov.uk ; 01304 872258	(5) Not applicable. (6) Not applicable.	(7) Louise Taylor, Head of Housing - louise.j.taylor@dover.gov.uk ; 01304 872258 (8) 28 October 2022	(9) Cabinet report (10) Unrestricted (11) 7 October 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) <p>An increasing number of residents living in Council-owned accommodation rely on mobility scooters to get out and about and this policy aims to balance the needs of the individual to maintain their independence and reduce social isolation against our landlord responsibilities under relevant health and safety legislation including fire safety.</p> <p>The Mobility Scooter Policy has been developed to provide guidance to staff and residents on how these vehicles can be stored and charged safely on our premises, what the responsibilities of owners are, and the enforcement action the Council will take where residents breach permissions.</p>			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) <p>There is no specific deadline but for operational reasons it is important that the policy is adopted as early as possible.</p>			

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KEY 22/22/23 (1) Approval to conduct a Housing Needs Survey (2) Cabinet (3) 7 November 2022 (4) Mike Davis, Strategic Director (Corporate Resources) - Mike.Davis@dover.gov.uk ; 01304 872107	(5) The following teams will have been consulted on: <ul style="list-style-type: none"> Housing (Management & Options) Private Sector Housing Assets & Building Control Planning (6) Questionnaire <ul style="list-style-type: none"> Online (via website) Paper (if required) In-person (via Housing Surgeries at community events) 	(7) Rachel Collins, Strategic Housing Manager (Rachel.Collins@dover.gov.uk) & Perry DeSouza, Housing Policy Officer (Perry.DeSouza@dover.gov.uk) (8) 3 November 2022	(9) Report to Cabinet and appendices (10) Unrestricted (11) 22 September 2022

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

A Housing Needs Survey (HNS) is a research document that identifies the need for affordable housing on a local level. They obtain primary evidence by asking residents directly, rather than by making assumptions via the analysis of a range of secondary data. The Surveys provide information about current and future local housing requirements and are used by local authorities to determine the type of affordable housing needed, the type of housing-related services required, and inform the development of housing strategies and policies to meet these requirements.

The research gathered from the Survey will be used to inform the development of a renewed Affordable Housing Strategy.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

Once approval from Cabinet has been given, the survey will be open for an 8-week period, with the aim of starting the survey in mid-November and ending in early to mid-January. The data from the survey will be analysed and a report will be published in April/May 2023. A proposed timescale for the roll-out of the Survey and subsequent development of the new Housing Strategy will be provided as an appendix to the Cabinet report.

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KEY 23/22/23 (1) Approval of draft St Margaret's Bay Conservation Area Appraisal for public consultation (2) Cabinet (3) 7 November 2022 (4) Alison Cummings, Principal Heritage Officer – alison.cummings@dover.gov.uk; 01304 872464	(5) Statutory organisations, public, private and voluntary sector organisations (6) This will be undertaken in accordance with the requirements of the Statement of Community Involvement	(7) Sarah Platts, Head of Planning and Development – sarah.platts@dover.gov.uk ; 01304 872398 (8) 24 October 2022	(9) Cabinet report (10) Unrestricted (11) 7 October 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) The Dover Heritage Strategy identified a need for all of the district's conservation areas to be appraised to assist with understanding their importance and in formulating plans to ensure their special character is maintained or enhanced where appropriate. The Appraisal has been prepared by a consultant, fully funded by the St Margaret's Bay Conservation Association, with input by officers and members of the group. The results of the consultation exercise will be reported back to Cabinet.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 7 November 2022 - Cabinet agrees that the draft St Margaret's Bay Conservation Area Appraisal be published for public consultation.			

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KEY 24/22/23 (1) Free Christmas parking in Council car parks (2) Cabinet (3) 7 November 2022 (4) Clare Connellan, Transport & Parking Services Manager - clare.connellan@dover.gov.uk ; 01304 872046	(5) Not applicable. (6) Not applicable.	(7) Clare Connellan, Transport & Parking Services Manager - clare.connellan@dover.gov.uk ; 01304 872046 (8) 21 October 2022	(9) Report to Cabinet (10) Unrestricted (11) 7 October 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) To ask Cabinet to approve free Christmas parking in the Council's car parks during December.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 7 November – operational in order to ensure sufficient time for signage and Pay & Display machines to be amended.			

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<p>KEY 25/22/23</p> <p>(1) To accept £400,000 from the Government's Rural England Prosperity Fund, develop an Investment Plan, distribute the funds and submit Government returns</p> <p>(2) Cabinet</p> <p>(3) 7 November 2022</p> <p>(4) Jayne Miles, Strategic Place, Tourism & Town Centre Manager - jayne.miles@dover.gov.uk; 07747 036707</p>	<p>(5) Parish Councils</p> <p>(6) E-mail and telephone</p>	<p>(7) Jayne Miles (jayne.miles@dover.gov.uk; 07747 036707)</p> <p>(8) 14 October 2022</p>	<p>(9) Cabinet Report</p> <p>(10) Unrestricted</p> <p>(11) 7 October 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Government (Department of Environment, Food & Rural Affairs) has introduced a new scheme called the Rural England Prosperity Fund (REPF) and has allocated £400,000 to Dover District Council. This is an addition to the UK Shared Prosperity Fund which was approved by Cabinet on 6 June 2022. In order to receive the funding the Council must work with local stakeholders to produce and submit an investment plan. Cabinet is requested to approve acceptance of the funding and permit progression of the project through to completion.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Statutory dates are as follows: Investment plan to be submitted by 30 November 2022. Funding period is April 2023 to March 2025 (unspent funds to be returned to Government).</p>			

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KEY 26/22/23 (1) To agree the Infrastructure Funding Statement 2021-22 (2) Cabinet (3) 5 December 2022 (4) Sarah Platts, Head of Planning and Development - Sarah.Platts@dover.gov.uk ; 01304 872398	(5) Not applicable. (6) Not applicable.	(7) Rebecca Tickner, Planning and S106 Monitoring Officer (Developer.contributions@dover.gov.uk) and Carly Pettit (carly.pettit@dover.gov.uk ; 01304 872422) (8) 10 November 2022	(9) Cabinet Report and Infrastructure Funding Statement 21-22. (10) Unrestricted (11) 7 October 2022
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) This is the third Infrastructure Funding Statement (IFS) to be published by the Council under legal requirements laid down in the Community Infrastructure Levy (CIL) regulations (as amended September 2019). This legislation provides guidance on what should be included in the financial statement, and it is proposed that several spreadsheets will be made publicly available on the Council's website alongside this document to fully comply with statutory requirements. The published data will provide a full and open view of the Council's S106 funding, including S106 funding that is being held prior to the start of the monitoring year. Publication of this data may prompt interest from many different sources and the Council may come under scrutiny.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) Legislation requires the statement to be published on the Council's website by 30 December each year.			

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<p>KEY 27/22/23</p> <p>(1) To close the housing register to new applications for one month between June and July 2023 to facilitate the safe and efficient movement of data between housing software systems</p> <p>2) Cabinet</p> <p>(3) 16 January 2023</p> <p>(4) Vicky Hodson, Kent Homechoice Partnership Manager - Vicky.hodson@doover.gov.uk; 07736636434</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Vicky Hodson, Kent Homechoice Partnership Manager - Vicky.hodson@doover.gov.uk; 07736636434</p> <p>(8) To be confirmed</p>	<p>(9) Cabinet report</p> <p>(10) Unrestricted</p> <p>(11) 7 October 2022</p>
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) <p>On 4 July 2022 Cabinet accepted recommendations that the Housing Options System contract for Kent should be awarded to Huume following a procurement exercise. To be able to safely and efficiently move the data from housing systems across Kent and Medway from the current Locata system to the new software provided by Huume, the housing register will need to be closed to new applicants for a period of one month between June and July.</p>			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) <p>We would like to start to publicise this in early 2023 so that members of the public are aware that they will need to submit a housing register application before June 2023 or after the housing register reopens the following month.</p>			